



**Department of Crop and Soil Science**  
**Annual Academic Review Form MS Graduate Students**

**Name of Graduate Student:** \_\_\_\_\_

**Name of Major Advisor:** \_\_\_\_\_

**Degree Program:** \_\_\_\_\_ **MS Thesis:** \_\_\_\_\_ **MS Non-thesis:** \_\_\_\_\_

**Program Start Date:** \_\_\_\_\_ **Expected Completion Date:** \_\_\_\_\_

**Date of Evaluation:** \_\_\_\_\_

<b>Activity</b>	<b>Select one</b>	<b>Date</b>
Coursework		
Program Committee Meeting		
Official Program Approval		
Thesis/Non-thesis Topic Seminar		
Teaching requirement		
Ethics course/training		
Thesis submitted to Grad Comm.		
Oral Exam/Thesis Defense		

**Progress made in Thesis or Project:** \_\_\_\_\_

**Goals for the Upcoming Year:**

**Assessment of Progress (To be filled out by the major professor)**

Major professor(s): Please discuss your responses with your student.

Question	Yes	No
Student is making satisfactory progress in completing his/her course work.		
Student is making satisfactory progress in research		
Student is making satisfactory progress in writing of his/her thesis.		
Student has participated in professional and/or career development opportunities.		

If 'No' has been checked for any of the questions, you must attach a written summary of indicators the reasons that led to this conclusion and an academic performance improvement plan ([performance improvement plan template](#)).

When a student receives an unsatisfactory review the major professor, in consultation with the student, develops a [performance improvement plan](#).

**Graduate Student's Endorsement:** I have completed an annual review with my major advisor and understand my major professor's assessment of my progress (above) and that I have the right to discuss this evaluation with the department head. Furthermore, I understand that I can attach any comments, explanations, and rebuttals to this review.

**Graduate Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Major Professor's Endorsement:** I certify that I completed the evaluation form with the graduate student

**Major Professor Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_