



**Department of Crop and Soil Science
Timetable - Checklist for MS Students**

See the Graduate School's Student Guide to Success for additional information at: <https://gradschool.oregonstate.edu/promotion/359>

Program Start Date: _____ **Expected Completion Date:** _____
Today's date: _____

Year	Activities	Date Completed
1	_____ Choose major advisor(s)	_____
	_____ Choose committee members and declare minor (if desired)	_____
	_____ Send Program of Study Statement to the Graduate Faculty for review by end of second term	_____
	_____ Secure Graduate Council Representative for your graduate committee	_____
	_____ File official OSU Graduate Program of Study form with Graduate School before finishing 18 credits	_____
2	_____ Schedule the teaching requirement time (if applicable)	_____
	_____ Before scheduling thesis defense, file the "Approval to Proceed with Final Defense" form with the Graduate School to get approval	_____
	_____ Schedule thesis defense and provide a copy of the thesis at least one week before the defense date	_____
	_____ Give thesis seminar	_____
	_____ Submit final thesis materials, per Graduate School Guidelines, to Graduate School no later than six weeks after exam	_____
Before graduating, be sure to fulfill		
	_____ Program requirements	_____
	_____ Teaching requirements	_____
	_____ Seminar requirements	_____
	_____ Ethics training/certificate	_____
	Schedule exit interview with department head	_____